





Brighton & Hove
City Council

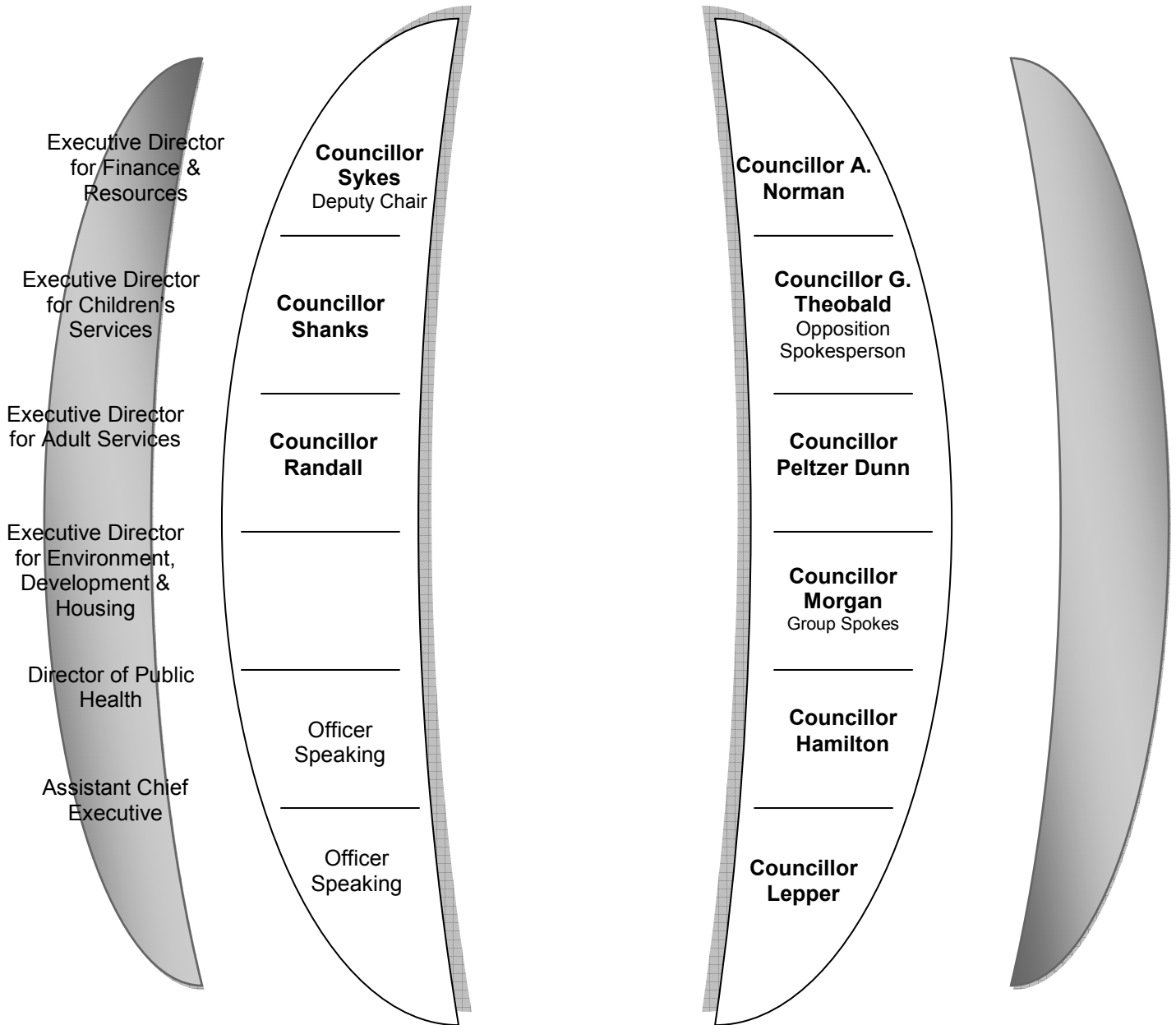
Policy & Resources Committee

Title:	Policy & Resources Committee
Date:	16 October 2014
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: J Kitcat (Chair), Sykes (Deputy Chair), G Theobald (Opposition Spokesperson), Morgan (Group Spokesperson), Hamilton, Lepper, A Norman, Peltzer Dunn, Randall and Shanks
Contact:	Ross Keatley Acting Democratic Services Manager 01273 291064 ross.keatley@brighton-hove.gov.uk

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	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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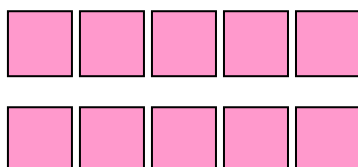
Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Democratic Services Manager
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Public Speaker	Councillor Speaking
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Public Seating



Press

AGENDA

PART ONE

Page

PROCEDURAL MATTERS

50 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

51 MINUTES

1 - 18

To consider the minutes of the meeting held on 11 July 2014 (copy attached).

POLICY & RESOURCES COMMITTEE

52 CHAIR'S COMMUNICATIONS

53 CALL OVER

- (a) Items (56 – 74) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

GENERAL MATTERS

54 PUBLIC INVOLVEMENT

19 - 22

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of 3 October 2014;
 - (i) Petition from UNISON in relation to Drug and Alcohol Misuse Services (copy attached).
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 9 October 2014;
 - (i) Public Question for Valerie Paynter concerning the i360 Development (copy attached).
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 9 October 2014.
 - (i) Deputation from UNISON & GMB concerning the Integrated Community Equipment Store Service (to follow).

55 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of 3 October 2014;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

POLICY & RESOURCES COMMITTEE

STRATEGIC & POLICY MATTERS

- 56 CITY PLAN PART ONE - CHANGES ARISING FROM EXAMINATION PROCESS 23 - 94**
- Report of the Executive Director for Environment, Development & Housing (copy attached).
- Contact Officer: Helen Gregory Tel: 29-2293*
Ward Affected: All Wards
- 57 OFF PLAN PROCUREMENT - RESIDENTIAL ACQUISITIONS 95 - 104**
- Report of the Executive Director for Environment, Development and Housing (copy attached).
- Contact Officer: Martin Reid Tel: 201273 93321*
Ward Affected: All Wards
- 58 FOOD POVERTY REPORT 105 - 118**
- Report of the Assistant Chief Executive and the Director of Public Health (copy attached).
- Contact Officer: Nicky Cambridge Tel: 29-6827*
Ward Affected: All Wards
- ### **GENERAL MATTERS**
- 59 REVIEW OF MEMBERS' ALLOWANCES - 2014 119 - 190**
- Report of Head of Law & Monitoring Officer (copy attached).
- Contact Officer: Mark Wall Tel: 29-1006*
Ward Affected: All Wards
- 60 AMENDMENTS TO SCHEME OF DELEGATIONS FOR OFFICERS 191 - 196**
- Report of the Head of Law & Monitoring Officer (copy attached).
- Contact Officer: Abraham Ghebre-Ghiorghis Tel: 29-1500*
Ward Affected: All Wards
- ### **FINANCIAL MATTERS**
- 61 TARGETED BUDGET MANAGEMENT (TBM) 2014/15 MONTH 5 197 - 262**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Jeff Coates Tel: 29-2364*
Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

62 LIFE EVENTS MID YEAR FEES AND CHARGES REVIEW 263 - 284

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Paul Holloway

Tel: 29-2005

Ward Affected: All Wards

CONTRACTUAL MATTERS

63 DRUG AND ALCOHOL RECOVERY SYSTEM PROCUREMENT OUTCOME 285 - 302

Extract from the proceedings of the Health & Wellbeing Board meeting held on 14 October 2014 (to follow); together with a report of the of the Director of Public Health (copy attached) and the report to the Health & Wellbeing Board (appended).

Contact Officer: Kerry Clarke

Tel: 01273 295491

Ward Affected: All Wards

64 INTEGRATED COMMUNITY EQUIPMENT SERVICE 303 - 320

Extract from the proceedings of the Health & Wellbeing Board meeting held on 9 September (copy attached); together with a report of the of the Executive Director for Adult Services (copy attached) and the report to the Health & Wellbeing Board (appended).

Contact Officer: Anne Richardson-Locke

Tel: 01273 290379

Ward Affected: All Wards

65 PROCUREMENT OF A CONTRACT FOR GAS SERVICING, MAINTENANCE AND INSTALLATIONS 321 - 334

Extract from the proceedings of the Housing Committee held on 10 September 2014 (copy attached) and report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Sharon Davies

Tel: 01273 121295

Ward Affected: All Wards

66 INSURANCE TENDER

Report of the Executive Director for Finance & Resources (to follow).

Contact Officer: Steve Frost

Tel: 29-1634

Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

REGENERATION & PROPERTY MATTERS

67 HANGLETON BOTTOM 335 - 350

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Rachel Chasseaud Tel: 01273 290753
Ward Affected: North Portslade

68 STANMER PARK HERITAGE LOTTERY FUND PROCUREMENT APPROVAL 351 - 356

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Jan Jonker Tel: 29-4722
Ward Affected: All Wards

69 SHOREHAM AIRPORT 357 - 360

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Oliver Asha Tel: 29-2554
Ward Affected: All Wards

70 92 CROMWELL ROAD - SURRENDER AND RENEWAL 361 - 368

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Anne Richardson-Locke Tel: 01273 290379
Ward Affected: Goldsmid

71 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 23 October 2014 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 13 October 2014 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.

POLICY & RESOURCES COMMITTEE

PART TWO

REGENERATION & PROPERTY MATTERS

72 SHOREHAM AIRPORT - EXEMPT CATEGORY 3 369 - 374

Appendix to the report of Executive Director for Environment, Development & Housing listed as Item 69 on the agenda (circulated to Members only).

Contact Officer: Oliver Asha

Tel: 29-2554

Ward Affected: All Wards

73 92 CROMWELL ROAD - SURRENDER AND RENEWAL - EXEMPT CATEGORY 3 375 - 376

Appendix to the report of Executive Director for Finance & Resources listed as Item 70 on the agenda (circulated to Members only).

Contact Officer: Anne Richardson-Locke

Tel: 01273 290379

Ward Affected: Goldsmid

74 DRUG AND ALCOHOL RECOVERY SYSTEM PROCUREMENT OUTCOME - EXEMPT CATEGORY 3 377 - 380

Appendix to the report of the Director of Public Health listed as Item 63 on the agenda (circulated to Members only).

Contact Officer: Kerry Clarke

Tel: 01273 295491

Ward Affected: All Wards

PROCEDURAL MATTERS

75 PART TWO MINUTES 381 - 382

To consider the part two minutes of the meeting held on 11 July 2014 (circulated to Members only).

76 PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

POLICY & RESOURCES COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

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For further details and general enquiries about this meeting contact Ross Keatley, (01273 291064, email ross.keatley@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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Date of Publication - Wednesday, 8 October 2014